

AGENDA

Herefordshire Schools Forum

Date: **Monday 1 February 2010**

Time: **9.30 am**

Place: **The Council Chamber, Brockington, 35 Hafod Road,
Hereford**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format or language, please call Paul Rogers, Democratic Services Officer on 01432 383408 or e-mail progers@herefordshire.gov.uk in advance of the meeting.

Agenda for the Meeting of the Herefordshire Schools Forum

Membership

Chairman Mrs JS Powell
Vice-Chairman Mr NPJ Griffiths

Mr A Leach	Anglican Diocese
Mr P Burbidge	Roman Catholic Church
Mr M Harrisson	Teacher Staff Representative
Mrs A Pritchard	Teacher Staff Representative
Mrs J Cecil	Secondary Schools
Mrs S Woodrow	Secondary Schools
Mr N O'Neil	Secondary Schools
Mrs S Catlow-Hawkins	Secondary Schools
Mr J Docherty	Secondary Schools
Mr S Pugh	Secondary Schools
Mr P Box	Primary Schools
Ms T Kneale	Primary Schools
Rev D Hyett	Primary Schools
Mr T Edwards	Primary Schools
Mrs S Bailey	Special Schools
Mrs E Christopher	Pupil Referral Unit
Mr J Godfrey	14-19 Representative
Mr A Shaw	14-19 Representative
Mrs A Jackson	Early Years
Mrs R Lloyd	Early Years

Non Voting	Councillor JA Hyde	Observer
	Councillor PD Price	Observer
	Councillor WLS Bowen	Observer

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is. A Councillor who has declared a prejudicial interest at a meeting may nevertheless be able to address that meeting, but only in circumstances where an ordinary member of the public would be also allowed to speak. In such circumstances, the Councillor concerned will have the same opportunity to address the meeting and on the same terms. However, a Councillor exercising their ability to speak in these circumstances must leave the meeting immediately after they have spoken.

AGENDA

	Pages
1. APOLOGIES FOR ABSENCE To receive apologies for absence.	
2. NAMED SUBSTITUTES (IF ANY) To receive any details of Members nominated to attend the meeting in place of a Member of the Forum.	
3. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the Agenda.	
4. MINUTES To approve and sign the Minutes of the meeting held on 7 December 2009.	5 - 14
5. LATE ITEMS/ANY OTHER BUSINESS To consider any issues raised as either a late item or any other business.	
6. REVIEW OF THE SCHOOLS FORUM To receive an information presentation prepared by the Vice-Chairman and the Head of Improvement and Inclusion on the operation of the Schools Forum.	
7. EXTENDED SCHOOLS SERVICES To update Schools Forum on Extended Schools Services progress.	15 - 24
8. SINGLE FUNDING FORMULA - EARLY YEARS FUNDING REFORM To endorse the single funding formula for early years as required by the statutory early years funding reform for the fee entitlement to early education, to be implemented for April 2010 (pilot status).	25 - 32
9. WORK PROGRAMME 2010/11 To consider the Schools Forum work Programme 2010/11.	33 - 34